

# HOMEOWNER LEASE APPLICATION



DATE \_\_\_\_\_

ALL NAMES ON LEASE \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

HOMEOWNER'S NAME \_\_\_\_\_

LEASE ADDRESS \_\_\_\_\_

MEMBERSHIP STATUS \_\_\_\_\_

DATES OF LEASE \_\_\_\_\_

**Please note: Annual rentals require a tenant interview before being approved.**

**If this is an annual lease, who is responsible for the Hunters Ridge Utility (wastewater) bill?**

HOMEOWNER \_\_\_\_\_ TENNANT \_\_\_\_\_

***Tenant's signature:*** \_\_\_\_\_

Please Note: Members are responsible for the conduct of their renters at all times and should make available to them a copy of the Hunters Ridge Rules and Regulations (available on line at [Huntersridge-ca.com](http://Huntersridge-ca.com)). Please return this fully completed application to the Hunters Ridge Administration Office along with your application fee of \$50.00 (fifty dollars), and ***copies of drivers' licenses for all occupants.***

The following rules are strictly enforced:

1. Please pick up after your pets, and do not allow them to run unleashed at any time.
2. Please keep your garage door shut at all times.
3. Parking on the street is strictly prohibited.
4. Please do not walk, ride your bike, or allow children to play on the golf course or the cart paths.
5. Garbage pick up is on Monday, vegetation and recycling is on Tuesday. Please do not put your trash out earlier than the night before pick up.
6. Commercial vehicles are strictly prohibited and are only allowed if they are parked in your closed garage.

Important Phone Numbers:

**Administration Office** – 239-992-4900

**Security Gate** – 239-992-7691 – Please call Security to announce all guests.

**Food and Beverage** – 239-992-1073 Reservations and proper attire required for dining.

**Information** – Comcast Channel 96/196 or [huntersridge-ca.com](http://huntersridge-ca.com) for events and activities.

APPLICATION APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_ BY: \_\_\_\_\_

*Received application fee/billed application fee* \_\_\_\_\_

*Tenant received copy of rules and regulations* \_\_\_\_\_

**APPLICATION FOR APPROVAL TO LEASE UNIT**

TO: The Board of Directors of **Hunters Ridge Community Association, Inc.**

Name of Hunters Ridge **Homeowner**: \_\_\_\_\_

I hereby apply for approval to lease unit located at: \_\_\_\_\_  
for the period beginning \_\_\_\_\_, 20\_\_\_\_, and ending \_\_\_\_\_, 20\_\_\_\_. A complete  
copy of the signed lease is attached.

In order to facilitate consideration of this application, I represent that the following information is factual and correct, and agree that any falsification or misrepresentation in this application will justify its disapproval. I consent to your further inquiry concerning this application, particularly of the references given below.

**PLEASE TYPE OR PRINT LEGIBLY THE FOLLOWING INFORMATION:**

1. **Full name of Applicant (Lessee):** \_\_\_\_\_  
DOB \_\_\_\_\_ DL# \_\_\_\_\_
2. Home Address: \_\_\_\_\_  
Telephone Home \_\_\_\_\_ Business \_\_\_\_\_ Cell \_\_\_\_\_
3. Nature of Business or Profession: \_\_\_\_\_  
If retired, former Business or profession: \_\_\_\_\_
4. Company or Firm Name: \_\_\_\_\_
5. Business Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
6. Name of current or most recent landlord: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
7. Two Personal References (local if possible):  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
8. Credit references (local if possible)  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
9. Person to be notified in case of emergency:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
10. Make of vehicles owned by applicant to be kept at the unit during lease term:  
Make/Model: \_\_\_\_\_ Year \_\_\_\_\_  
License No. \_\_\_\_\_ State \_\_\_\_\_

11. **Full name of Spouse or Co-occupant (if any):** \_\_\_\_\_  
DOB \_\_\_\_\_ DL# \_\_\_\_\_
12. Home Address: \_\_\_\_\_  
Telephone Home \_\_\_\_\_ Business \_\_\_\_\_ Cell \_\_\_\_\_
13. Nature of Business or Profession: \_\_\_\_\_  
If retired, former business or profession: \_\_\_\_\_
14. Company or Firm Name: \_\_\_\_\_
15. Business Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
16. Name of current or most recent landlord: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
17. Two Personal References (local if possible):  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
18. Credit references (local if possible)  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
19. Person to be notified in case of emergency:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_
20. Make of vehicles to be kept at the unit during lease term:  
Make/Model: \_\_\_\_\_ Year \_\_\_\_\_  
License No. \_\_\_\_\_ State \_\_\_\_\_
21. HRCA Master Declaration of Covenants provides that all units are to be used as single-family residences only. ***Please state the name and relationship of all other persons who will be occupying the unit on a regular basis.***  
\_\_\_\_\_  
\_\_\_\_\_
22. Please **list all pets** that will be occupying this unit. Please state breed and weight of each pet: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
23. Mailing address for notices connected with this application (if different from home address):  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone( ) \_\_\_\_\_

I am aware of, and agree to abide by the Master Declaration of Covenants and Restrictions, By-Laws and all Rules and Regulations of Hunters Ridge Community Association.

I understand and agree that the Board of Directors for the Hunters Ridge Community Association, in the event it approves this lease, is authorized to act as the owner's agent, with full power and authority to take whatever action may be required, including eviction, to prevent violations by lessees and their guests, of the Hunters Ridge Community Association's Restrictions, By-Laws, Rules and Regulations.

The prospective lessee must submit this application to the Hunters Ridge Community Association not less than 30 days prior to the start of the rental period. Hunters Ridge Community Association representatives will notify the prospective tenant or purchaser within 14 days of receipt of application whether it is approved or disapproved.

DATED: \_\_\_\_\_

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Applicant

A **\$50.00 non-refundable processing fee**, payable to Hunters Ridge Community Association, must accompany this application, for the purpose of defraying costs of administrative account updating, and other expenses related to the processing of this application.

***A copy of the driver's license or identification card for each occupant must accompany this application.***

Send to:       **Hunters Ridge Community Association**  
                  **Attention: Chris Durfey**  
                  12500 Hunters Ridge Drive, Bonita Springs, FL 34135  
                  Phone: 239-992-4900 / Fax: 239-992-6279  
                  E-Mail Address: [chrisdurfey@comcast.net](mailto:chrisdurfey@comcast.net)