



**Application for Collective Registration  
for Short-term Rental of Living or Sleeping Accommodations**

DR-1C  
R. 05/12

**PURPOSE OF APPLICATION:** This application allows an agent (or representative, or management company) to register multiple, separately owned properties located in a single county for the purpose of collecting sales and use tax on short-term rentals of living or sleeping accommodations. The accommodations must be properties for which the agent collects taxable rent on each owner's behalf. **This application cannot be used to register commercial rental property.**

**SHORT-TERM RENTAL:** Renting, leasing, letting, or granting licenses to others to use living or sleeping accommodations for periods of six months or less.

**WRITTEN AGREEMENT REQUIRED:** The agent must maintain on file a written agreement with the property owner to register on the owner's behalf. A suggested format of the written agreement is provided on the next page.

**AGENT MUST BE REGISTERED IN EACH COUNTY:** The agent must have a sales and use tax certificate number for each county in which living or sleeping accommodations are located, and for which the agent collects taxable rent. To obtain certificates for additional counties, agents must submit a *Florida Business Tax Application (Form DR-1)*.

**ONE COUNTY PER APPLICATION:** Properties listed on a single application must be located in the same county. To register properties in more than one county, a separate application must be used for each county.

**PROPERTY OWNER INFORMATION:** Because the property owner is ultimately responsible for the tax collected, all information about the property owner is required. The agent may attach a schedule instead of completing the Individual Property Location Information sections. The schedule must contain the same information as is required on this application. A sales and use tax registration number will be issued for each property in the owner's name. The certificate for each property will be mailed to the agent. A letter of notification containing the property's certificate number will be mailed to the property owner. Time-share unit registrations will be issued in the name of the agent. Include only the unit number or other designation. The agent will be considered the owner.

**\* PROPERTY OWNER'S FEDERAL IDENTIFICATION NUMBER:** Depending on the type of ownership, a Federal Employer Identification Number (FEIN), Social Security Number (SSN), or Individual Taxpayer Identification Number (ITIN) is required. SSNs are used by the Florida Department of Revenue as unique identifiers for the administration of Florida's taxes. SSNs obtained for tax administration purposes are confidential under sections 213.053 and 119.071, Florida Statutes, and not subject to disclosure as public records. Collection of your SSN is authorized under state and federal law. Visit our Internet site at [www.myflorida.com/dor](http://www.myflorida.com/dor) and select "Privacy Notice" for more information regarding the state and federal law governing the collection, use, or release of SSNs, including authorized exceptions.

**\*\* REGISTRATION FEE:** A \$5.00 registration fee is required for each property or time-share unit location included in this application. If the property owner has an existing certificate number for the property location, the fee is not required. Enter the complete certificate number in the appropriate box of the Individual Property Location Information section.

**WHERE TO APPLY:** Mail or deliver the completed application and applicable registration fees to any Department of Revenue Taxpayer Service Center listed on the following page, or the office listed below. All offices are open Monday through Friday, 8 a.m. - 5 p.m., local time.

Account Management  
Florida Department of Revenue  
5050 W Tennessee St  
Tallahassee FL 32399-0100

### Florida Department of Revenue Service Centers

**Alachua Service Center**  
14107 US Highway 441 Ste 100  
Alachua FL 32615-6390  
386-418-4444 (ET)

**Clearwater Service Center**  
Arbor Shoreline Office Park  
19337 US Highway 19 N Ste 200  
Clearwater FL 33764-3149  
727-538-7400 (ET)

**Cocoa Service Center**  
2428 Clearlake Rd Bldg M  
Cocoa FL 32922-5731  
321-504-0950 (ET)

**Coral Springs Service Center**  
Florida Sunrise Tower  
3111 N University Dr Ste 501  
Coral Springs FL 33065-5096  
954-346-3000 (ET)

**Daytona Beach Service Center**  
1821 Business Park Blvd  
Daytona Beach FL 32114-1230  
386-274-6600 (ET)

**Fort Myers Service Center**  
2295 Victoria Ave Ste 270  
Fort Myers FL 33901-3871  
239-338-2400 (ET)

**Fort Pierce Service Center**  
Benton Building  
337 N US Highway 1 Ste 207-B  
Fort Pierce FL 34950-4255  
772-429-2900 (ET)

**Jacksonville Service Center**  
921 N Davis St A 250  
Jacksonville FL 32209-6829  
904-359-6070 (ET)

**Lake City Service Center**  
1401 W US Highway 90 Ste 100  
Lake City FL 32055-6123  
386-758-0420 (ET)

**Lakeland Service Center**  
115 S Missouri Ave Ste 202  
Lakeland FL 33815-4600  
863-499-2260 (ET)

**Leesburg Service Center**  
1415 S 14th St Ste 103  
Leesburg FL 34748-6686  
352-315-4470 (ET)

**Maitland Service Center**  
Building 200 Ste 160  
2301 Maitland Center Parkway  
Maitland FL 32751-4192  
407-475-1200 (ET)

**Marianna Service Center**  
4230 Lafayette St Ste D  
Marianna FL 32446-8231  
850-482-9518 (CT)

**Miami Service Center**  
8175 NW 12th St Ste 119  
Miami FL 33126-1828  
305-470-5001 (ET)

**Naples Service Center**  
3073 Horseshoe Dr S Ste 110  
Naples FL 34104-6145  
239-434-4858 (ET)

**Panama City Service Center**  
210 N Tyndall Parkway  
Panama City FL 32404-6432  
850-872-4165 (CT)

**Pensacola Service Center**  
3670C N L St  
Pensacola FL 32505-5217  
850-595-5170 (CT)

**Port Richey Service Center**  
6709 Ridge Rd Ste 300  
Port Richey FL 34668-6842  
727-841-4407 (ET)

**Sarasota Service Center**  
Sarasota Main Plaza  
1991 Main St Ste 240  
Sarasota FL 34236-5940  
941-361-6001 (ET)

**Tallahassee Service Center**  
267 John Knox Rd Ste 200  
Tallahassee FL 32303-6692  
850-488-9719 (ET)

**Tampa Service Center**  
Ste 100  
6302 E Martin Luther King Blvd  
Tampa FL 33619-1166  
813-744-6590 (ET)

**West Palm Beach Service Center**  
2468 Metrocentre Blvd  
West Palm Beach FL 33407-3105  
561-640-2800 (ET)

**CT—Central Time**  
**ET—Eastern Time**

#### Suggested format for rental property written agreement:

I, \_\_\_\_\_ (Name of Property or Time-Share Period Owner),

hereby authorize Absync Realty, Inc.

(Name of Agent, Representative, or Management Company) to act as my agent to rent, lease, let, or grant a license to others to use my described property (properties) or time-share period (periods) located at

\_\_\_\_\_

and to register to charge, collect, and remit sales tax levied under Chapter 212, Florida Statutes (F.S.), to the Department of Revenue. I acknowledge that, by renting, leasing, letting, or offering a license to others to use any transient accommodations, as defined in Rule 12A-1.061, Florida Administrative Code (F.A.C.), I am exercising a taxable privilege under Chapter 212, F.S., and as such acknowledge that I am ultimately liable for any sales tax due the State of Florida on such rentals, leases, lets, or licenses to use. I fully understand that should the State be unable to collect any taxes, penalties, and interest due from the rental, lease, let, or license to use my property, a warrant for such uncollected amount will be issued and becomes a lien against my property until satisfied.

\_\_\_\_\_  
Signature of Property Owner/Lessor

  
\_\_\_\_\_  
Signature of Agent, Representative, or Management Company



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**Agent/Representative/Management Company Sales and Use Tax Registration Information**

Name of Agent, Representative or Management Company <b>Absync Realty, Inc.</b>		Agent's Certificate Number for this County <b>46-80153047103</b>	County Name <b>LEE</b>
Mailing Address <b>8891 Brighton Ln. #114</b>		City <b>Bonita Springs</b>	State <b>FL</b>
Name of Contact Person <b>Bradley Dohack</b>		Signature of Agent 	ZIP Code <b>34135</b>
Contact Person's Telephone Number <b>239-244-1340</b>	Agent's Name Printed or Typed <b>Bradley Dohack</b>		Date <b>9-23-13</b>
Number of individual properties included in this application that are not already registered ** <input type="checkbox"/> ONE		Registration Fee Amount Enclosed <b>x \$5.00 = \$ 5.00</b>	

**Individual Property Location Information**

Check this box if this property is a time-share unit. ☐

Name of Property Owner (or time-share unit number/designation)		Property Owner's SSN, FEIN or ITIN*	Beginning Date of Management Agreement
Type of Ownership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Business Trust <input type="checkbox"/> Non-Business Trust <input type="checkbox"/> Estate			
Street Address of Property		City	County
Property Owner's Mailing Address		City	State
If owner has a sales and use tax certificate number, provide it here **		DOR USE ONLY	

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Check this box if this property is a time-share unit. ☐

Name of Property Owner (or time-share unit number/designation)		Property Owner's SSN, FEIN or ITIN*	Beginning Date of Management Agreement
Type of Ownership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Business Trust <input type="checkbox"/> Non-Business Trust <input type="checkbox"/> Estate			
Street Address of Property		City	County
Property Owner's Mailing Address		City	State
If owner has a sales and use tax certificate number, provide it here **		DOR USE ONLY	

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Type of Ownership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Business Trust <input type="checkbox"/> Non-Business Trust <input type="checkbox"/> Estate			
Street Address of Property		City	County
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